

Mrs. Vogel's Third Grade Handbook



Zion Lutheran School

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Knowing Jesus, Growing in Faith, Serving God's Children



Welcome to our 3rd Grade Classroom!

My name is Mrs. Vogel and I am very excited to have your child in our classroom this year at Zion. With the Lord's blessing, we will have a great year together learning new and exciting things!

Please take some time to review this handbook with your child. You will find information about our classroom policies and expectations. It is my hope that this handbook will answer some of the questions you may have about our classroom. I believe that you, as parents, are the first and most important teachers God has given your child. I hope we can be partners this year in your child's learning.

If you have any questions or concerns at any time, please let me know! I can be reached during the day at school (605-342-5749) or email me at leann.vogel@zionrc.org. I will do my best to get back with you as soon as possible.

God bless you and your family this year!
Teaching through Christ,
Mrs. Vogel



Behavior Expectations

Zion Lutheran Church, School and Preschool
Knowing Jesus, Growing in Faith, Serving God's Children

Dear Parents and Guardians,

In order to guarantee your child, and all the students in my classroom, an excellent learning environment they deserve, I will be following the Love and Logic Rules. Love and Logic rules state that students may do anything that does not cause a problem for someone else. Students will be asked to do their own problem solving throughout the year as to how to solve any problems that arise. My role will be to provide positive support and offer possible solutions as they do their own problem solving. I will come up with solutions for those who choose not to or can't solve their problem. What I will do will depend on each student and their situation.

It is in your child's best interest that we work together in relation to their schooling. I will be in contact with you regarding your child's progress in the classroom through trimester report cards, contact periodically through email, and in person.

If you have any questions or comments, please feel free to call or email me.

Thank you for your support.
Teaching through Christ,
Mrs. Vogel

Snacks and Lunch Information

Snacks: Snacks are allowed during the school day. Snacks are usually eaten before our scheduled PE or recess times. Students are not allowed to share unless there is some for everyone and the snacks must be healthy and peanut/tree nut free (school allergy policy). I only allow healthy snacks at this time.

Lunch Menu: Please be sure to read the new allergy policy in the school handbook that you will also receive.

**To make Zion safe for everyone we will no longer serve any foods containing peanut or tree nuts, during lunch or treat times. Children may still bring nuts or peanut butter, in their own lunches but, we will make sure they are not sitting by someone with nut allergies.

The lunch menu for the month will be sent home in the Monday folder. Our lunch service requires a count early; be sure and fill it out and keep the parent portions for your record. It is recommended to pay ahead of use, buying several at a time. Please mark what it is for, as you buy milk and lunches separately.

Lunches are \$3.25 each without milk. Milks are \$.35/milk.

Specials Schedule:

Recess

No morning recess Monday, Thursday, and Friday due to gym.

Tuesday and Wednesday morning@10:30

Lunch Recesses @ 11:55-12:15

Specials:

Chapel: Wednesdays @ 8:30am (When chapel is led by classes, 1:00pm) you are welcome to attend anytime!

Gym: Monday, Thursday and Friday @ 10:10-10:40 a.m.

Spanish: Tuesday @ 10:05-10:35 a.m.

Music: Wednesday @ 11:25-11:55 a.m.

Library: Thursday @ 1:30-2:00 p.m.

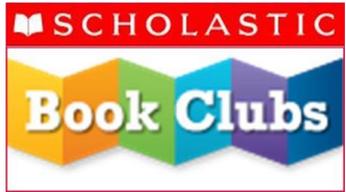
Field Trips: We will be needing volunteer drivers for our field trips. There will be sign-up sheets posted outside the classroom door when the time comes.

**If you plan on driving for field trips you will to complete a background check at the cost of \$8. Please see Mrs. Aker to complete this. If you have already completed a background check, they are good for 5 years.

We will need drivers in January and February for swimming lessons to the YMCA. A trip to the 1880 train will be scheduled in May.

Scholastic Book Orders:

I will be sending book orders home almost monthly. If you choose to purchase books, please pay by check, payable to Scholastic, not the school or to me. NO CASH PLEASE! You may also purchase online using the class code on the order form. The online orders are still sent to the school and I will send them home with your child. Once ordered, it takes approximately two weeks for the order to arrive. This is an excellent opportunity to purchase quality books for your child at a very reasonable cost.



Birthdays

Birthdays: Students are welcome to bring birthday treats to celebrate their birthdays. We have 15 students. Please let me know a day or two in advance when you are sending the treats to school so I can plan accordingly. We usually have the treats around 2:00 (just before an afternoon recess.) **Per the allergy policy of Zion Lutheran, no treats with peanuts or tree nuts**, due to food allergies in either our classroom or the school. Thank you for your help in this matter. Summer Birthday? Let me know when you would like to celebrate your child's summer birthday!

Birthday Invitations: I ask that birthday invitations not be passed out during the school day, unless they are being passed out to the entire class. Another option, is to give them to me and I will put them in Monday folders.



Book-It:

The Book-It program starts in October and ends in March. Each month I recommend that students read or listen to a story for a total of 300 minutes. This is 15 minutes of reading, 5 days a week. Children can read any books they would like for Book-It. I will send home a calendar to record the minutes each day. After the requirements have been met, please sign and return the calendar for a coupon for a FREE personal pan pizza from Pizza Hut. The reading logs are due the first school day of the following month. I hope you have fun with this program and make reading a nightly event.

Bathroom Breaks:

Students are allowed to use the restroom before school starts, before recess (as we go out), during recess, after recess (as we come in) as well as during work times with permission, and during lunch. If it is an emergency, they may go anytime.

Water Bottles:

Students may have a water bottle **with a top that closes securely**. All bottles will be filled only with water. Should the use or presence of water bottles become a nuisance, that student will lose his/her water bottle privilege until I feel the student is ready to try again.

Gym:

We have gym Mondays, Thursdays, and Fridays. Be sure that your child has a pair of clean non-marking tennis shoes for gym class. These will be kept in their cubby. Mrs. Mona has them sit out if they are not wearing correct/appropriate shoes. I recommend you send a pair of socks in their backpacks, if they wear sandals during warmer months.



Memory Work:

Memory Work will be recited on Fridays.

Memory work for the week will be on the classroom website and in the weekly Monday note.

Spelling Tests

Spelling words will be given on Fridays. **TESTS will be on THURSDAYS.**

Planners (Assignment Notebooks) and Homework:

Third graders will be using school selected assignment notebooks/planners. They will complete their planners daily in school. There is generally no homework on Wednesdays, but planners should go home anyway.

Students are to take the planner home every night, as well as the red homework folder. **Please check the notebook nightly with your child to make sure work is being completed.** Also, check for long range projects or tests. Please ask if there are ever any questions. Students need to bring them back to school every day.

Missed Assignments:

Work missed due to an absence will be put in a Makeup Work Folder for your child, along with a sheet listing the missed assignments. All work is expected to be made up as soon as possible. I allow 2 days for makeup work per daily absence. (Exceptions can be made for some assignments with teacher permission.)

If you know you will be gone ahead of time, please let me know as soon as possible and I will do my best to get work for your child ahead of time.

Homework Folder:

Each student will have a red homework folder. This is the folder where students will keep all homework going home and coming back to school. This folder goes home nightly with the assignment notebook.

Study Hall:

There are no options to not complete the work.

Zeroes are not given. We do provide a study hall on Fridays from 3-4 p.m. for those who need it. This study hall is available for students who choose not to do their work or who are habitually late with assignments. I will determine whether or not this is a problem for your child. I will notify you if your child must attend due to incomplete/late work.

Monday Folders:

Every Monday (or the first day of school each week) a green Monday Folder will go home with your child. It will contain graded papers from the past for you to view. It will also have important notes and information for you to read, including our weekly **Monday Note**.

*****Please take the time to look through the folder.**

Some papers will need to be returned back to school in a timely manner. Return the folder to school each Tuesday.